



**COOS HEALTH & WELLNESS**

Behavioral Health  
281 Laclair Street  
Coos Bay, OR 97420  
Phone: 541-266-6700  
Fax #: 541-888-8726

**AUTHORIZATION FOR RELEASE OF INFORMATION (School)**

Patient's Name: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
 \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**SPECIFY INFORMATION TO BE DISCLOSED: The information that may be disclosed under this authorization includes:**

*(please initial)*

- \_\_\_\_\_ Information/records about treatment or evaluation of a Mental Health/Psychiatric nature.
- \_\_\_\_\_ Information about alcohol or drug abuse treatment program services.
- Educational Records – including testing and IEP when completed
- \_\_\_\_\_ Medical Records
- \_\_\_\_\_ Other: \_\_\_\_\_

**RECORD HOLDER:**

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Mutual Exchange  
Y/N

\*Expiration

**RECIPIENT**

Name: COOS HEALTH AND WELLNESS

Address: 281 Laclair Street  
Coos Bay, OR 97420

**\*TERM:** Unless otherwise specified, authorization expires when no longer needed by Coos Health and Wellness for treatment, payment or health care operations purposes.

**PURPOSE:** I authorize Coos Health and Wellness, my physician, treatment, mental health care, and/or health care provider to disclose my health information during the term of this Authorization for the following specific purpose(s):

- Provision of and/or coordination of care and treatment
- Other: \_\_\_\_\_

**\*PROVIDE A COPY OF SIGNED AUTHORIZATION TO CLIENT.**

**COOS HEALTH AND WELLNESS RELEASE OF INFORMATION FORM**

I understand that once Coos Health and Wellness discloses my health information to the recipient, Coos Health and Wellness cannot guarantee that the recipient will not re-disclose my health information to a third party. The third party may not be required to abide by this Authorization or applicable federal and Oregon law governing the use and disclosure of my health information. (A recipient of health records or information is generally not permitted to re-disclose the records or information without the client's authorization unless permitted under Oregon law [ORS 179.505(14)].) I understand that once Coos Health and Wellness receives my health information they will not re-disclose my health information to a third party except as required or provided by applicable federal and Oregon law governing the use and disclosure of my health information.

I understand that Coos Health and Wellness, My physician and/or medical health care provider may, directly or indirectly, receive remuneration from a third party in connection with the use or disclosure of my health information.

I understand that I may refuse to sign or may revoke (at any time) this Authorization for any reason and that such refusal or revocation will not affect the commencement, continuation or quality of my treatment at Coos Health and Wellness; except, however, if my treatment at Coos Health and Wellness is for the sole purpose of creating health information for disclosure to the recipient identified in this Authorization, in which case Coos Health and Wellness may refuse to treat me if I do not sign this Authorization. If my treatment is related to my participation in a research study, I understand that Coos Health and Wellness may refuse to treat me if I do not sign this Authorization.

I understand that I may at any time make a written request to Coos Health and Wellness to inspect and/or obtain a copy of my health information, and that Coos Health and Wellness will within five (5) days of receiving such written request, either grant the request and contact me to arrange for a convenient time to inspect and/or copy my health information or provide me with a written denial of the request that states the basis for the denial, my review rights (if any), and instructions as to how and to whom I may register a complaint regarding the denial.

I understand that this Authorization will remain in effect until the term of this Authorization expires or I provide a written notice of revocation to the Coos Health and Wellness, My physician and/or health care provider (identified in this Authorization). The revocation will be effective immediately upon provider's receipt of my written notice, except that the revocation will not have any effect on any action taken by Coos Health and Wellness, My physician and/or medical provider in reliance on this Authorization before it received my written notice of revocation.

I understand I may contact Coos Health and Wellness's Medical Records Office or Privacy Office by mail at 1975 McPherson Street Suite 2, North Bend, OR 97459, or by telephone at (541) 751-2500 for assistance relating to the terms of this Authorization.

I have read and understand the terms of this Authorization and I have had an opportunity to ask questions about the use and disclosure of my health information. By my signature, I hereby, knowingly and voluntarily authorize Coos Health and Wellness, My physician and/or medical provider to use or disclose my health information in the manner described above.

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Date

Note: If patient is a minor or is otherwise unable to sign this Authorization, obtain the following signatures:

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Relationship to Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of CH&W Staff

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

